



Nomination Package

**ATHLETES
BUILDERS
TEAMS
PIONEERS
ACHIEVEMENT
BELL MEMORIAL
LEGACY**

Your Heroes. Your Hall.

Part A: Eligibility Statement

Nominees for all categories, to qualify for induction must:

- Have resided in the province for a minimum of 3 years during their accomplishments in sport or contributions to sport (exceptions will be at the discretion of the Selection Committee and or the Board of Directors).
- Have developed his or her skill level to a national or international standard while a resident of Alberta but may also have gone elsewhere during their career and achieved greatness.
- Have shown the consistency, dedication and contribution to sport over time.
- Have represented sport with distinction, in Alberta and outside the province, or whose example has brought great credit to the sport and high respect for the individual, and whose conduct will not bring discredit to the ASHF.
- Persons with a disability are eligible for nomination in all categories. They will be assessed under the same criteria as all nominees.
- Nominees may be recognized posthumously, 3 year waiting period waived.
- Current inducted hall of fame members may be nominated again but only in the Legacy Category.

Non Eligible Statement

- In the case of non-traditional activities, or where doubt exists to the legitimacy of a nominee or sport, the judgment of the selection committee and Board of Directors will prevail.
- Activities of non-competitive, self-setting goal nature such as marathon swims, runs, etc.
- Whether or not for the purpose of fund-raising and games of skill such as billiards, darts, board games and electronic games are not eligible for nominations. Where doubt exists as to the legitimacy of a nominee or sport, the judgment of the selection committee and the Board of Directors will prevail.
- Touring teams are not eligible
- They lived in Alberta but left the province before developing their skill to a national or international level
- They had temporary residency in Alberta just for training, while maintaining permanent residency elsewhere.

Part B: Selection Qualification

Athlete

- Each nominated athlete will be evaluated on his/her personal achievements, awards or accomplishments and on their contributions and the impact they made to their sport in their community, in Alberta, Canada and at the International level.
- Eligibility can and will be based on degree of difficulty encountered in achieving success.
- An Alberta member of a Canadian Team may stand for induction as an individual athlete.
- Athlete must be retired from the highest level of competition at least 3 years with the understanding they may still be participating at the Senior levels.

Exception: Winning of an Olympic, Paralympic or World Championship gold medal, nomination is eligible for immediate consideration.

Builder

- A Builder directs athletes in a leadership capacity. A Builder is a coach, trainer, manager, official, administrator, volunteer, or facility/program developer but, is not a professional promoter, sponsor, or fundraiser.
- An individual who has made significant, unique, and lasting contribution to sport in the Province of Alberta, typically in multiple roles and at multiple levels of engagement. The nominee must have been seen to have provided inspiration to present and future generations by their devotion to sport.
- A Builder may be either active or inactive to be considered and shall be evaluated based on his/her outstanding effort in one or more sports, normally over a period of at least ten (10) years, but not necessarily consecutive.
- The Builder will be evaluated on their personal achievements, awards or accomplishments but also on their contributions and the impact they made to his/her sport and community, in Alberta and in Canada.
- Have had permanent residency in Alberta during the relevant part of their career.

Team

- Each nominated Alberta-based team, consisting of two or more athletes that have been victorious at a National or International level is eligible to be inducted.
- The nucleus of the team must be retired from National or International level competition before the team is eligible for induction. All team members, including coaching staff, general managers must be listed for the nomination years. Equipment managers, mascots, directors, executives, and other support staff will not be considered.
- Alberta athletes and coaches participating on a National team which has won an International Championship may be nominated and inducted as a group.
- The team will be evaluated on its overall achievements, awards or accomplishments, as well as, on the contributions and the impact it made to sport in its community, in Alberta and in Canada.
- Teams must be comprised of a minimum of 50% of combined players and non-playing personnel who have either been born in Alberta or resided in the province for a minimum of (3) years during their accomplishment.
- Team nominations may be made on the basis of a single season performance or for more than one season (successive years or selected years) provided that the level of achievement for each team was similar, and team personnel were virtually the same each year. Otherwise, teams should be nominated separately.

Exception: Winning of an Olympic, Paralympic or World Championship gold medal, nomination is eligible for immediate consideration.

Pioneer Award

Example:

Ole Olson whose curling inventions revolutionized the sport of curling...the first rubber hack, colour technique on the ice, ice sharpener, stone shaper and sharpener, the measuring device and many other innovations.

John Mayell - founding father of the Alberta Schools' Athletic Association. (In Calgary, he started inter-school competition, which led to city-wide competition, and then provincial competition).

- Nominees must exhibit a “pioneering” quality in athletic, builder, or team accomplishments, involving some aspect of invention, innovation, or trailblazing that changed the shape of sport in Alberta for those who followed.
- Honors athletes, builders or teams that made an impact on the athletes or sport in Alberta 50 years prior to the current year.
- The Nominee will be evaluated on their personal achievements, awards or accomplishments but also on their contributions and the impact they made to his/her sport and community, in Alberta and in Canada.
- Nominee must meet same criteria of Eligibility as other categories.
- The Award may or may not be given out annually.

Achievement Award

Example:

The successful ascension of Mount Everest in 1982 by a group of Canadian climbers.

Robert MacDermott - becoming a world class amputee golfer, and multiple champion in able-bodied golf as well.

- Will be considered for an extraordinary achievement.
- The award honors athletes, sport administration, volunteers, sport developers, officials, coaches, managers and trainers.
- The Nominee will be evaluated on their personal achievements, awards or accomplishments but also on their contributions and the impact they made to his/her sport in their community, in Alberta and in Canada.
- The Award may or may not be given out annually.

Bell Memorial Award

- Attained a high level of excellence and made significant contribution to the enjoyment or knowledge of sport in Alberta, nationally or internationally through the medium of print, radio, television, social media or any other medium reporting sport.
- The Nominee will be evaluated on their personal achievements, awards or accomplishments but also on their contributions and the impact they made to sport in their community, in Alberta and in Canada.
- The Award may or may not be given out annually.

Legacy Award

- The recipient is already an Honoured Member of the Alberta Sports Hall of Fame.
- Award is presented to an individual whose outstanding contribution to sport is already well documented. The recipient has made another significant, different contribution or accomplishment individually or as part of a group.
- Honorees will have demonstrated remarkable long-term contribution to the people involved in the Province of Alberta and in Canada.
- The Award may or may not be given out annually.

Part C: Selection Process

The Selection Committee selects seven (7) nominees from the Athlete, Builder, and Team categories for induction as Honoured Members. There must be at least one (1) nominee chosen from the Athlete category, and at least one (1) nominee from the Builder category. One (1) nomination from each of the Pioneer Award, Achievement Award, Bell Memorial Award, and Legacy Award may be selected annually, however, an annual selection is not mandatory.

Each nomination is considered by the Selection Committee for three (3) consecutive years. If a nominee is not chosen for induction during the three (3) consecutive years, there is then a two (2) year waiting period before the nomination can be resubmitted. Additional information must accompany a resubmission.

Nominations are weighted according to the following:

When the nomination package is received at the ASHF staff members systematically compile all packages for distribution to Selection Committee Members.

Selection Committee Members study the supplied documentation and apply a point -based system to help evaluate nominees. Selection Committee Members will create a list of their, potential nominees for selection, and present them at the Annual Selection Committee meeting.

Committee Members have an in-depth discussion of all potential nominees and select, by unanimous decision, the nominees to be inducted and receive the prestigious “HONOURED MEMBER” status of the ASHF.

Where doubt exists as to the legitimacy of a nominee or sport, the judgment of the Selection Committee and the Board of Directors will prevail.

Alberta Sports Hall of Fame & Museum
Selection Committee Guidelines

Guiding Principle: Sport has changed and will continue to change. Newly defined nomination category criteria, along with strict adherence to the criteria will ensure the integrity and exceptional quality of our Hall of Fame and it's Honoured Members.

1. Selection Committee Composition

- a) The Selection Committee shall be recommended by the Chair of the Alberta Sports Hall of Fame and Museum Society Board of Directors and approved by the Board.
- b) The Selection Committee shall consist of seven (7) members, plus a Chair (which is appointed by the Board). Gender and Provincial representation shall be considered.
- c) The Chair shall be a member of the Board and be appointed or re-appointed annually by the Board at the AGM.
- d) The seven (7) members of the Selection Committee shall comprise:
 - i. At least one (1) member of the Board;
 - ii. At least three (3) current Hall of Fame Members;
 - iii. At least one (1) sport media representative.

2. Appointment to Selection Committee

- a) All members appointed to the Selection Committee shall have a great depth of knowledge of sport in Alberta. New Selection committee members will submit a written resume outlining their qualifications.
- b) All members appointed shall be appointed for a four (4) year term.
 - i. Any member may be re-appointed to the Selection Committee at the expiration of his/her term.
 - ii. Should a vacancy on the Selection Committee occur at any time prior to his/her term being completed, the Selection Committee Chair may appoint a new person to fill the vacancy for the remainder of that term subject to the approval of the Board.
 - iii. Any member may resign from the Selection Committee at any time upon sending written notice to the Chair of the Selection Committee.
 - iv. Any member may be removed from the Selection Committee at any time on the recommendation of the Selection Committee Chair.

3. Selection Committee Responsibilities

- a) The Selection Committee shall meet at least once a year to select nominees for induction to the Alberta Sports Hall of Fame.

- b) Other meetings may be scheduled at the call of the Chair to discuss policy and selection procedures.
- c) The Selection Committee members, while serving on the committee, are ineligible to be nominated or to submit names for nomination to the Alberta Sports Hall of Fame.
- d) The Selection Committee members are encouraged to attend the annual induction program.
- e) The Chair of the Selection Committee shall assume the following responsibilities:
 - i. Attend the Board meetings, which are held three or more times annually.
 - ii. Chair the meeting of the Selection Committee on an annual basis.
 - iii. After the Selection Committee have made their selections, submit the names and appropriate documentation to the Executive Director of the Alberta Sports Hall of Fame and Museum who will then submit the selections to the Board for approval.

4. Nominations

- a) A call for nominations shall be circulated to electronic media and to all sport governing bodies in the Province of Alberta. This shall be done in June each year with a reminder in late August.
- b) Nominator forms shall be available at the office of the Alberta Sports Hall of Fame and Museum and on the ASHFM website.
- c) Nominations shall be submitted to the Executive Director of the Alberta Sports Hall of Fame and Museum.
- d) Nominations will close at 4:30 p.m., October 31, 2021.
- e) All nominations received shall be acknowledged in writing by the ASHFM staff.

5. Definition of Sport

Sport is defined as an activity involving physical exertion and skill that is governed by a set of rules or customs. Sport is a regulated form of physical activity organized as a contest between two or more participants for the purpose of determining a winner by fair and ethical means.

An activity, to be classified as a sport, must be:

- a) Played competitively;
- b) Involve athletic physical skills, such as strength, agility, or stamina.

Sport brings important social and economic benefits to communities and is an intrinsic element of Canadian culture at all levels. Sport must be participant focused and shaped by the principles of integrity, fair play, equity, access and inclusion. Leadership is a key element to achieving excellence

within the sport system and the development of coaches, officials and administrators is a very important part of sport.

6. Eligibility for Induction

In the case of non-traditional activities or where doubt exists as to the legitimacy of an activity as a high performance athletic competition, the judgment of the selection committee will prevail. Their decision shall be based on whether the activity satisfies the criteria for sport adopted by the Alberta Sports Hall of Fame and whether the nominee's performance meets the generally accepted standards required for admission to the Alberta Sports Hall of Fame.

Athlete

- Each nominated athlete will be evaluated on his/her personal achievements, awards or accomplishments and on their contributions and the impact they made to their sport in their community, in Alberta, Canada and at the International level.
- Eligibility can and will be based on degree of difficulty encountered in achieving success.
- An Alberta member of a Canadian Team may stand for induction as an individual athlete.
- Athlete must be retired from the highest level of competition at least 3 years with the understanding they may still be participating at the Senior levels.

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- Honorees will have demonstrated remarkable long-term contribution to the people involved in the Province of Alberta and in Canada.
- The Award may or may not be given out annually.

7. Selection Process

- a) Immediately following the close of nominations, each Selection Committee member will receive a copy of the eligible nominations for review, as distributed by the ASHFM staff.
- b) The Selection Committee will meet within forty five (45) days of the closing date for the nominations, at the call of the Selection Committee Chair.
- c) The Selection Committee will select for recommendation to the Board of Directors a maximum of 10 which includes:
 - i. seven (7) candidates from the Athlete, Builder and Team nominations
 - ii. one (1) Pioneer Award candidate
 - iii. one (1) Bell Memorial Award candidate
 - iv. one (1) Achievement Award candidate
 - v. one (1) Legacy Award candidate

Note: An annual selection of the Bell Memorial, Pioneer ,Achievement and Legacy Awards is not mandatory.

- d) Of the seven (7) candidates selected, there must be at least one (1) candidate from the Athlete category, and at least one (1) candidate from the Builder category.
- e) Please note that in years that the Selection Committee does not select a nominee in any of the Achievement/Bell/Pioneer /Legacy Award categories, the Selection Committee can add one Builder or Athlete or Team to the list of Inductees.

- f) Team nominations will be considered as one nomination. Only one (1) Team per year, if qualified, will be selected.
- g) The ASHFM Society Board of Directors shall then ratify the final selections of a maximum of seven (7) athletes, builders & teams, and if, deemed appropriate, one (1) Bell Memorial Award, one (1) Pioneer Award one (1) Achievement Award recipient and one (1) Legacy Award.
- h) Each nomination will be considered by the Selection Committee for three (3) consecutive years.
- i) Once a nomination has been considered for three (3) years, there will be an additional two (2) year wait before being re-nominated.
- j) All nominations and selections shall be kept confidential until the public announcement held prior to the Induction Program.
- k) Minutes of the Selection Committee meetings will be taken by the ASHFM staff.

Under special circumstances, the Chairman of the Board of Directors may recommend to the Board of Directors one additional nomination for induction into the Sports Hall of Fame.

8. Scoring System

Along with the nomination packages, committee will receive a scoring summary worksheet to score each nominee. Scoring for each category is based on different criteria such as level of competition, longevity, team records & community level to name a few. Each category is worth a particular number of points. The committee then comes together to finalize selections in a group setting bringing their scoring sheets with them. Then begins the deliberations of who should go on the slate based on the scores.

At some point in the discussions, there may be other considerations discussed such as "are there a good variety of sports" on the proposed slate; "are there a good geographical spread"; "is this the third and final year of consideration for the nominees"; "is there a compelling reason why someone should get moved up the list", etc. Scores, ultimately, are a key deciding factor but if the proposed list contains only hockey & football and everyone's from a particular area the committee may go back for another review to get a bit more diversity.

9. Budget

\$1,000 per year shall be allocated for the Selection Committee meeting expenses. Committee members are invited to attend the ceremony. Each member travelling from outside of Calgary and Edmonton will receive one night's accommodations if required, event tickets will be discounted when budgets allow.



NOMINATION FORM

Date Submitted _____

Please check category of nomination:

Athlete _____ Builder _____ Team _____ Pioneer _____ Achievement _____

Bell Memorial _____ Legacy _____

Name of Nominee: _____

Address: _____ City: _____

Province _____ Postal Code _____

Phone: _____ Cell: _____

Email: _____

Date of birth _____ Place of birth _____

Number of years resided in Alberta _____

If deceased; please provide date of passing _____

Name of Next of Kin: _____

(please include even if nominee is living)

Address: _____ City: _____

Province _____ Postal Code _____

Phone: _____ Cell: _____

Email: _____

Name of Nominator: _____

Address: _____ City: _____

Province _____ Postal Code _____

Phone: _____ Cell: _____

Email: _____

Relationship to Nominee: _____

** Please fill in the information to the best of your knowledge*

Nomination Package Requirements

1. Fully complete Nominator/Nominee form
2. Nominator executive summary:

Nominator has 3 pages to summarize why they feel their nominee deserves to be inducted into the ASHFM. You must include the required information in your summary.

Required information for Athlete, Builder, Team and Legacy Categories:

- Indicating length of time nominee was involved and their highest achievement.
- Explaining community involvement
- Describing contributions which impacted sport in Alberta and Canada
- Prioritized list of international, National, Provincial, Local achievements and Meritorious Awards (Special Achievements)
- Reference letter Provincial Sport Association (mandatory)
- Reference letter National Sport Organization (recommended)
- Reference letter International Sport Organization (recommended if applicable)

Required information for Achievement, Pioneer and Bell Memorial Categories:

- Indicating length of time nominee was involved and their highest achievement.
- Explaining community involvement
- Describing contributions which impacted sport in Alberta and Canada
- Prioritized list of international, National, Provincial, Local achievements and Meritorious Awards (Special Achievements)
- Reference letters if applicable

3. Additional Supporting Letters (3 letters with a maximum of 3 pages each)

Reference letters should be written by someone with in-depth knowledge of the nominee. These letters provide insight and personal experiences with the nominee that could enhance the possibilities of a successful induction.

They should describe

- How nominee has inspired people around them
- Show their impact on sport and sport organizations
- What will define this nominee's legacy

Each nomination is considered by the Selection Committee for three (3) consecutive years. If a nominee is not chosen for induction during the three (3) consecutive years, there is then a waiting period of two (2) years before the nomination can be re-submitted.

Closing date for submission is October 31 by 4:30PM of each year. Nomination forms must be received prior to the deadline to:

Executive Director; Alberta Sports Hall of Fame and Museum

#102 – 4200 Hwy 2 Red Deer, AB T4N 1E3

Phone 403-341-8614 or email: info@albertasportshall.ca

Office Use Only

Date Received: _____

Date Acknowledged: _____