



Junior League Curling Coordinator

(Volunteer) Time Requirement - This is part time volunteer position which will require varying degrees of time commitment based on the Association's needs. The coordinator role does not require curling experience. Send your interest on to oldscurlinginfo@gmail.com.

Purpose

The Curling Coordinator will be responsible for the curling promotional activities and learning to curl activities of the junior program.

Qualifications

- Knowledge of curling and curling culture
- Good communication and organizational skills
- Experience working with youth and knowledgeable about the sport of curling
- Energetic, enthusiastic and interested in developing young curlers and promoting the sport of curling
- Must be able to coordinate and work well with volunteers
- Responsible, reliable, and competent
- Ability to work independently and achieve operational requirements
- Must have excellent public relations skills - Will be working with/in the general public, volunteers, etc.
- Strong e-mail and inter-personal communication skills
- Strong organizational and time management skills
- Flexibility in volunteer hours, availability on some select bonspiel weekends October through March

Duties and Responsibilities

- Attend Curling Club Board meetings when required – once a month during the curling season
- Organizing and obtaining enough qualified instructors / coaches
- Maintain a list of active instructors / coaches and their qualifications
- Organization, coordination, and administration of the leagues activities
- Keep a current list of all coaching courses being offered in Central Alberta and ensure they are posted with Bonspiels listings.
- Assist the Curling Club in the operation of Junior & High School League.
- Work with the Curling Club Members to create new ideas for Program as well as come up with new ideas for attracting and keeping youth curlers in our club.
- Helping to organize local Bonspiel events - Ensuring volunteers are obtained to help run the Bonspiel
- Organize and coordinate volunteer positions where applicable
- Plan and coordinate the Year-End wrap up fun spiel / party
- Assist the Bonspiel Committee with the coordination of a multi-day Bonspiel
- General trouble-shooting and problem-solving
- Other activities working with the youth curling program as required