

How to fill out the Membership Report:

Red Tab: REGULAR CURLERS

Please record all **Regular Curlers** at your club.

A **Regular Curler** is an individual registered with an affiliated curling club or facility who participates in recognized curling activities **four or more times per membership year (July 1 to June 30)**. Regular Curlers are subject to the **\$22 Curling Development Fee (CDF)**.

Participation may include:

- Regular league play (including standard league participation and rental usage)
- Regular use of the facility for training, practice, or competition

The following information is **required** for each Regular Curler:

- First Name
- Last Name
- Year of Birth
- Gender
- Email Address
- Community
- Postal Code
- Primary Role (see role definitions below)
- Secondary Role (Able-Bodied, Stick Curler, Wheelchair Curler, Blind Curler, Deaf Curler)

Please note: Drop-down menus are available for the **Primary Role** and **Secondary Role** fields.

Green Tab: CASUAL CURLERS

Please record all **Casual Curlers** at your club.

A **Casual Curler** is an individual who participates in curling programs, services, or activities **up to three times per membership year (July 1 to June 30)**.

Examples include:

- Bonspiels or competitions (a multi-day event counts as one participation)
- Try Curling or Open House events
- Private rentals
- School programs
- Youth group programming

The **Curling Development Fee (\$22)** **does not apply** to Casual Curlers.

Individuals reported on the Green Tab are included in participant reporting and may be eligible for coverage under the Supplemental Personal Sports Accident Insurance Policy, provided the required information is submitted.

Questions?

Please contact **Atina Ford Johnston** at:

 atina.johnston@curlingalberta.ca

 587-999-0148

For information on Alberta's Sport, Physical Activity and Recreation (SPAR) reporting requirements, please visit the Government of Alberta's Association Development Program resources.

****CDF = Curling Development Fee**

ROLES	DEFINITIONS	CDF (\$22)	Supplemental Personal Sports Accident Insurance Coverage
Regular Curler	A regular curler is defined as an individual registered with a Member Club or Facility who participates in recognized curling activities four or more times per membership year (July 1–June 30). Participation may include: regular league participation (standard or rental), and regular facility use for competition or training. A regular curler pays \$22 CDF.	\$22/curler	<i>Covered, if reported on this form</i>
Casual Curler	A Casual Curler is defined as an individual who participates in programs, services, or resources within the curling system up to three times per membership year. Examples include: Bonspiels or competitions (a multi-day event is considered one participation); Try Curling or Open House Events; Private Rentals; School or Youth Group Programming.	no CDF	<i>Covered, if reported on this form</i>

Important Information for Casual Curler Reporting:

- Casual Curlers are **not subject to the \$22 Curling Development Fee (CDF)**.
- All Casual Curlers should be reported on the **Casual Curler Report (Green Tab)**.
- If complete participant information is not available, clubs may report the total number of Casual Curlers only.
- Please note that **Supplemental Personal Sports Accident Insurance coverage is available only to individuals whose contact information is included in the report.**